



TO: Office of the Governor
Department of Finance

FROM: Lizette Navarette, Executive Vice Chancellor, Institutional Supports & Success

RE: 2022-23 Chancellor’s Office Positions Request: Capacity, Implementation, and Compliance

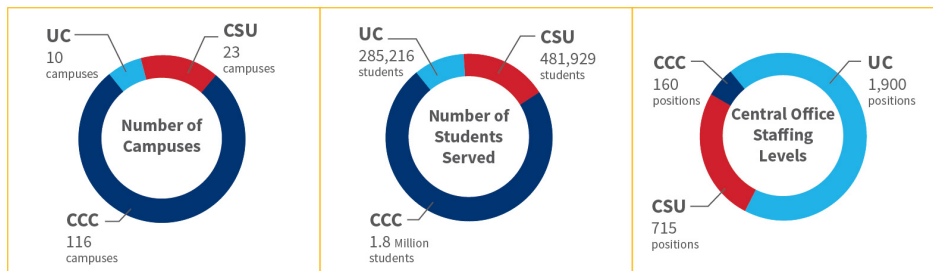
California Community Colleges Chancellor’s Office Implementation Capacity Request

Currently, the Chancellor's Office does not have capacity to implement major statewide priorities and recently enacted legislative policies. Such core gap areas include policies and initiatives in some of the highest profile areas of work for California’s 116 colleges and areas of greatest district-level investment for the state, including: transfer reform, common Course numbering, fiscal health, OER and Zero-textbook costs degrees, student retention strategies, Cal Fresh and food security, basic needs initiatives, mental health service partnerships expansion, digital accessibility, digital course content development, dual enrollment, data security and onboarding redesign, and LGBTQIA+ supports, to name a few. Absent resources to expand capacity, the critical work around implementation, innovation, and compliance has been amassed into the existing duties, limiting the ability to provide the necessary time, expertise, and analysis needed to meet the Governor and Legislature’s intended deliverables. In addition, these positions are necessary to provide high-quality data to system- and college-level decision-makers, foster inquiry to scale evidence-based practices, and develop an understanding of and solutions to the challenges colleges are facing in ensuring equitable student success.

Comparison: Capacity to Support

California Community Colleges (CCC), California State University (CSU) and University of California (UC)

The California Community Colleges support the largest student population and number of campuses of any California state funded system with the smallest number of central office staff.



To address this urgent capacity gap and prepare the system office for the successful implementation of the Governor’s Roadmap to California’s Future, the California Community Colleges Chancellor’s Office requests 31 positions in fiscal year 2022-23. The request is core to

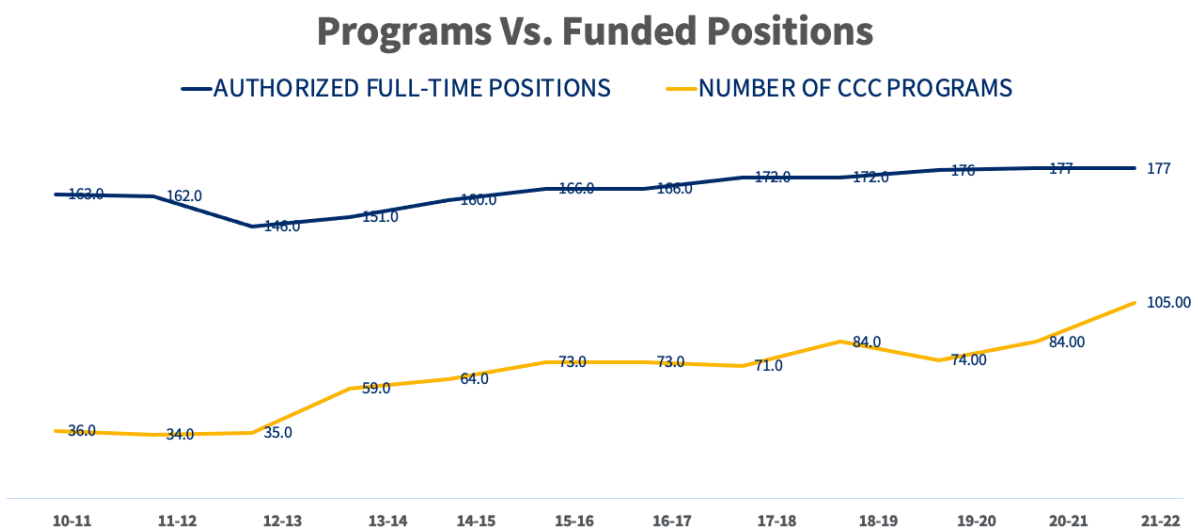
ensuring compliance with implementation of historic reforms and central to the use of data to drive reform. Absent a strong infrastructure, implementation will remain inequitable and uneven.

Background on Need:

The lack of capacity has required the Chancellor’s Office to contract with several outside vendors to provide technical and research support on transfer, placement, basic needs, among other core areas, leading to a fragmented approach. This absence has led to several notable issues:

- Significant delays in complying with legislative policies and expectations, including the inability to field inquiries in real time. These issues stymie progress and create legal vulnerabilities for the Chancellor’s Office and districts. As the systemwide office responsible for overseeing legislative reforms for 73 locally governed districts, the Chancellor’s Office needs capacity to ensure districts are not implementing placement methods that are proven to be ineffective. The Chancellor has the authority to order a district to relinquish those methods, but this decision can only be made through an in-depth comparative analysis of alternative placement practices.
- Inability to provide colleges and districts with accessible data and technical assistance to help them develop practices consistent with the intent of new laws and budgetary investments. The Chancellor’s Office needs capacity to monitor these issues and clarify the requirements of existing law and regulations.
- Considerable statewide stakeholder engagement and coordination. As an expansive and decentralized system rooted in shared governance, the Chancellor’s Office is responsible for engaging with over 30 stakeholder organizations. This engagement is critical and requires human capital.

Statewide Capacity Needs



The Chancellor’s Office intends to build a professional and diverse team with broad expertise in student-centered policies. These positions would support the necessary steps to ensure

compliance with legislative mandates and support the Chancellor's Office with ongoing implementation efforts: 1) tracking and more clearly communicating progress toward achieving full implementation of new policies, programs, and reforms; 2) making evidence-based recommendations to the Chancellor's Office executive team for improving policies and practices through guidance memos, regulations, or future legislation; and 3) providing technical assistance, sharing best practices, and resolving implementation challenges. These new resources will aid the CCC Chancellor's Office in supporting curriculum-related reforms, placement practices, technology modernization efforts, increased state operations capacity for data analysis, research, legal affairs, districts' fiscal health monitoring, and government relations

Advancing Educational Services & Workforce Development

To ensure California Community Colleges effectively prepare for the learning needs of the future, the system needs to enable innovations related to instructional delivery modalities, including competency-based education, credit for prior learning, and equitable classroom environments. Specifically, system-level capacity is necessary to support colleges in proactively interrogating and restructuring their delivery and operations to maximize equitable student success. As such, we request six new specialist positions to support the management, day-to-day implementation, and oversight of each of the performance area portfolios; and three new administrative support positions to provide general operational support for the division.

These positions are intended to help support the Chancellor's Office with curriculum-related reforms, including systemwide implementation efforts for AB 928, common course numbering (AB 1111), baccalaureate degree program implementation (AB 927), ethnic studies requirements, and to support continued implementation of remedial education reform and Guided Pathways.

- (1) 2539 – Specialist in Academic Planning and Development: This position will provide colleges with technical assistance on AB 705 requirements and Title 5 regulations, monitor developments, trends, and strategies, and make recommendations to the Education Administrator I to resolve ongoing implementation challenges. This position would also work to address existing curriculum approval backlog generated by AB 705 ESL co-curricular courses, ethnic studies curriculum, and distance education courses, and this backlog has been exacerbated by the COVID-19 Pandemic.
 - **Statutory and Regulatory Requirements:** AB 705 of 2017, SB 129 of 2021, AB 132 of 2021
- (1) 2539 – Specialist in Academic Planning and Development: This position would coordinate and provide support for systemwide implementation efforts around transfer under AB 928, consistent with the state operations costs fiscal estimate provided by the Chancellor's Office for bill implementation.
 - **Statutory and Regulatory Requirements:** AB 928 of 2021, SB 129 of 2021, AB 132 of 2021
- (1) 2539 – Specialist in Academic Planning and Development: This position would focus on implementation of AB 927, the community college baccalaureate degree bill. The new law requires two new baccalaureate degree program application and review cycles per year, creating extensive new workload for the Chancellor's Office. In addition, this position would support continued work on ethnic studies curriculum requirements and culturally competent curriculum, as well as provide support for changes to instructional delivery modalities, such as credit for prior learning and competency-based education.

- **Statutory and Regulatory Requirements:** AB 927 of 2021, SB 129 of 2021, AB 132 of 2021
- (1) 2550 – Community College Program Assistant: This position would address continued work on ethnic studies curriculum requirements and culturally competent curriculum, as well as provide support for changes to instructional delivery modalities, such as credit for prior learning and competency-based education. Additionally, this position will provide support with data evaluation, research, and analysis, and facilitate the communication of best practices. This position would develop materials, forms, resources, and other student-facing materials for colleges.
 - **Statutory and Regulatory Requirements:** SB 129 of 2021, AB 132 of 2021
- (1) 2550 – Community College Program Assistant II: This position would provide general support for curriculum and transfer implementation, including common course numbering, CSU and UC transfer negotiations support, and continued implementation support for the Associate Degree for Transfer (ADT). Additionally, this position will work to address existing curriculum approval backlog generated by AB 705 ESL co-curricular courses, ethnic studies curriculum, and distance education courses, and this backlog has been exacerbated by the COVID-19 Pandemic. This position would develop materials, forms, resources, and other student-facing materials for colleges.
 - **Statutory and Regulatory Requirements:** AB 928 of 2021, SB 129 of 2021, AB 132 of 2021
- (1) 2657 – Dean in Student Services Planning and Development: This position will serve as dean and lead efforts related to guided pathways reforms and transfer. The dean would report to the Vice Chancellor for Educational Services & Supports and develop a clear plan for ensuring the full adoption of guided pathways, including the integration of pathway mapping, basic needs, financial aid processes, zero-cost textbooks, and mental health resources. This position would also provide continued support for ongoing basic needs and student support services reforms that were part of the 2021 Budget Act.
 - **Statutory and Regulatory Requirements:** AB 1111 of 2021, AB 928 of 2021, SB 129 of 2021, AB 132 of 2021
- (1) 2565 – Specialist in Student Services Planning and Development: This position would provide support for the management of the student equity and achievement program as well as the management of categorical programs, particularly dual enrollment, Rising Scholars Network support, and LGBTQIA+ centers.
 - **Statutory and Regulatory Requirements:** AB 1111 of 2021, AB 928 of 2021, SB 129 of 2021, AB 132 of 2021
- (1) 5157 – Staff Services Analyst: This position would provide administrative and staff support services associated with the entire division’s workload.
- (1) 2657 – Education Administrator I: This position will serve as dean and lead efforts dedicated to equitable placement implementation and compliance. The dean would report to the Vice Chancellor for Educational Services and develop a clear plan for ensuring the full implementation of equitable placement across the 115 colleges. This position would provide support and

leadership to colleges in implementing AB 705, train college staff on how to use data to improve student outcomes, and help evaluate the success of the system in fulfilling legislative mandates.

Robust Technology Infrastructure and Research

Data challenges and limited capacity risk undermining the ability to proactively monitor and report to system leaders and the state, or fully implement key reforms that advance student success. To start, the Chancellor's Office Management Information System (MIS) is the agency lynchpin for understanding performance of students, colleges, districts, regions, and the system. The MIS team manages the data architecture for system data management and supports data submissions from all 73 districts three-times each year. In addition, the MIS team interfaces with external partners to connect sensitive policy-relevant data (e.g., Cradle to Career, California Department of Social Services, the California Labor Agency, the California Department of Education, the California State University, the University of California, and the National Student Clearinghouse). Moreover, they provide guidance to inform maintenance of the California Community Colleges Technology Center Data Lake and Data Warehouse. Lastly, they support programmatic efforts that require collection of new or updated data elements so that the agency can perform evaluations. The MIS system, which runs on mid-1990's technology, is down for nearly one month annually for maintenance, which is especially inefficient and impedes the ability to meet needs around timely performance monitoring.

These positions are intended for information technology staff to properly resource new and existing programs, initiatives, and reporting requirements that were initiated without corresponding staff (such as AB705 and AB1805 new data collection and reporting, the Student Centered Funding Formula metrics, Homelessness and Housing Insecurity Pilot Program new data collection and evaluation, creation of custom datasets for external evaluation to authentically support partnerships (e.g., with CDSS or CSAC), Cradle to Career implementation, Student Success Metrics, Data Lake/Data Warehouses, and Adult Education) and to lead data system modernization and protection efforts—particularly in light of the attempted admissions, enrollment, and financial aid fraud that came to light in Summer 2021. The research positions also help build Chancellor's Office capacity for proactive data analysis, monitoring and research for the more than 100 programs and initiatives implemented at the system-level, many of which are not evaluated regularly due to reliance on external research partners whose funding directives may or may not facilitate their ability to prioritize Chancellor's Office directives or systemwide priorities.

- (1) 1415 – Information Technology Specialist III: This position will support the student application experience redesign, management of Ed Tech portfolio (i.e., OpenCCC, CCCApply, MyPath, and the Data Lake and Data Warehouse)—including ensuring that the various platforms connect and speak to each other—and work to create alignment with the Cradle to Career system.
 - o **Statutory and Regulatory Requirements:** AB 132 of 2021

- (1) 1402 – Information Technology Specialist I: The position is intended to support the data system modernization and protection efforts to address the attempted admissions,

enrollment, and financial aid fraud detected across the CCC system. These positions will help with the deployment of new user friendly and functional state-level technology solutions, increased security measures, management of technology vendors or sub-contractors, and fraud mitigation.

- (1) 1414 – Information Technology Specialist II: This position would serve as an expert-level software developer and quality assurance analyst, focused largely on modernization associated with the Chancellor’s Office software applications and web sites in compliance with Government Code Section 11549.3.
 - o **Statutory and Regulatory Requirements:** AB 34 of 2017

- (1) 1414 – Information Technology Specialist III: This position would support critical upgrades to the Management Information System (MIS), and would be able to query, provide quality assurance and data cleaning for, and analyze the student and college data contained within the MIS database. This position would support data needs of the Student Centered Funding Formula, AB705/AB1805 implementation, Cradle to Career data system, Guided Pathways, and Student Success Metrics. This position is crucial for providing data to internal CCCCCO staff to analyze their program data.

- (1) Research Data Manager: The focus of this position is to provide day-to-day supervision and management of research projects and evaluation efforts related to equitable placement implementation and compliance. This position would be responsible for surveying, data collection, data organization and documentation, data analysis, research design, and execution. The position will also interface with system office stakeholders as well as outside stakeholders to develop and execute complex research, evaluation, and analysis. The Research Data Manager will be responsible for the coordination and oversight of metrics developed in system-wide dashboards and reports to ensure alignment and consistency in definitions and methodologies. The position works closely with the MIS team and coordinates with the Data Lake and Data Warehouse in the validation and integrity of data submitted by colleges and districts. This position will support work to help colleges optimize use of enrollment and other data to address declines. The scope and number of projects that are needed is substantial.
 - o **Statutory and Regulatory Requirements:** AB 705 of 2017, AB 1805 of 2018

- (1) 5758 – Research Data Specialist II: This position would bolster research capacity at the Chancellor’s Office with an emphasis on the Cradle-to-Career system and critical intersegmental research needed at the transitions between K-12 and the California Community Colleges and from the California Community Colleges to the CSU and UC systems. This position would support the capacity necessary to plan and implement the integration and understanding of the CCCCCO MIS data with data from other higher education segments and state agencies and to help answer detailed questions about the use of CCCCCO related

data elements from the varied stakeholders served by the Cradle to Career system. This position is critical in supporting the goal of integrating data sets to develop higher quality research program evaluation, key metrics dashboards, and a more robust research agenda to improve statewide transition to higher education and transfer to accelerate statewide completion of meaningful education outcomes. This position will also provide needed technical support for program staff as well as external research partnerships

- o **Statutory and Regulatory Requirements:** AB 705 of 2017, AB 1805 of 2018, AB 132 of 2021, AB 928 of 2021
- (1) 5758 – Research Data Specialist II: This position would build upon efforts to bolster research capacity at the Chancellor’s Office in support of system needs as well as system office needs for reporting and evaluation of new programs. This would include providing analysis and recommendations on the fraudulent applications and student user experience, supporting the development of new data metrics, and work on annual data tracking and reporting, data presentations, deployment and analysis of student and college surveys. This position would support the capacity necessary for program evaluation, management of the data dashboards, technical support for program staff and the field, external partnerships, and a more robust research agenda. Though the different positions will be working on a similar workload, the higher range accompanied by the higher salary of the Research Data Specialist II position will assist in recruiting qualified and skilled candidates and work to train and oversee junior researchers.
- (1) 5742 – Research Data Specialist I: This position would build upon the BY efforts to bolster research capacity at the Chancellor’s Office. To reiterate, this would include providing analysis and recommendations on the fraudulent applications and student user experience, supporting the development of new data metrics and systemwide surveys (e.g., on campus climate), and work on annual data tracking and reporting, data presentations, deployment and analysis of student and college surveys. This position would support the capacity necessary for program evaluation, management of the internal and external data dashboards, technical support for program staff and the field, external partnerships, and a more robust research agenda.

Fiscal Health and Resilient Institutions

The Chancellor’s Office has long championed data-informed decisions and equitable resource allocations. This requires valid and reliable financial data and simulations to help districts understand and plan for local use of funds, to improve successful outcomes, and to manage other Student Center Funding Formula (SCFF) budgetary impacts. The new innovative funding approach, while important, has surpassed the capacity of the system office. Further, the Chancellor’s Office must be positioned to support new and promising state investments, such as the affordable student housing program, and build the capacity to effectively implement each effort. Such capacity includes the ability to support and scale the implementation of student centric funding practices.

These positions would be housed in College Finance & Facilities Planning and Institutional

Effectiveness. These positions are intended to address growing workload for the Student Centered Funding Formula (SCFF), statewide housing initiatives, and to continue to support monitoring of districts' fiscal health.

- (1) 2525 – Specialist in Fiscal Planning and Administration (Fiscal Standards and Accountability): The specialist would support coordination of ongoing federal stimulus technical assistance and reporting for CCCCCO and the system, maintenance of accounting and financial reporting information for categorical programs, ongoing fiscal monitoring and Fiscal Forward presentations and technical assistance activities, and coordination of corrective action plans, SLAA (State Leadership Accountability Act) risk management activities, and review of data reported in the CCFS-311 (annual budget and financial) and CCFS-311Q (quarterly financial status update) reports. In addition, the specialist would maintain the BAM (Budget and Accounting Manual), CDAM (contracted district audit manual), and the Student Fee Handbook. Given current workload, existing specialist staff have had to prioritize certain critical tasks and duties over others. For example, the BAM and Student Fee Handbook have not been revised since 2012 and only the most critical updates have made to the CCFS-311 and CCFS-311Q reporting systems.
 - **Statutory and Regulatory Requirements:** Title 5 sections 58304, 58305, 58310 - 58317, and 59106. Ed Code Sections 70901, 71020.5, 84040

- (1) 2525 – Specialist in Fiscal Planning and Administration (Fiscal Standards and Accountability): The specialist would support emerging and ongoing work on attendance accounting, including the development of a new or alternative attendance accounting methodology for open-entry, open-exit distance education courses and subsequent implementation. The specialist would also assist with the current efforts to develop an attendance accounting procedure to be used for competency based education courses. The specialist would update and maintain the Student Attendance Accounting Manual (SAAM), and assist with the development and ongoing maintenance of the CCFS-320 attendance report for apportionments. Reaching students through new and emerging learning modalities is increasingly important to the community college system and requires staff dedicated to the appropriate attendance accounting methodology for these new modalities.
 - **Statutory and Regulatory Requirements:** Title 5 sections 58305 and 59106, SB 169 of 2021, SB 129 of 2021, AB 132 of 2021, Ed Code Section 84750.4, AB 1809 of 2018

- (1) 5393 – Associate Governmental Program Analyst: This position would provide support for the growing workload for the SCFF, including hold harmless transition, district engagement, the work of the SCFF peer learning community, and improving and updating SCFF dashboards.
 - **Statutory and Regulatory Requirements:** Title 5 sections 58305 and 59106, SB 129 of 2021, AB 132 of 2021, AB 1809 of 2018, Ed Code Section 84750.4

- (1) 2508 - Specialist in Housing: This position is aligned with new workload in affordable student housing services. This position would support the development of CCC standards, regulations, technical assistance, and implementation. This position cannot be absorbed.
 - **Statutory and Regulatory Requirements:** Title 5 sections 58305 and 59106, SB 169 of 2021, SB 129 of 2021, AB 132 of 2021, Ed Code Section 84750.4, GC 13100

- (1) 2657- Education Administrator 1 in Student Housing: Requests aligned with new workload in affordable student housing services. This position would lead the development of CCC standards, regulations, technical assistance, regional coordination, data collection, communication with DOF, and implementation. This position cannot easily be absorbed while still effectively supporting districts.
 - **Statutory and Regulatory Requirements:** Title 5 sections 58305 and 59106, SB 169 of 2021, SB 129 of 2021, AB 132 of 2021, Ed Code Section 84750.4

- (1) 5393 – Associate Governmental Program Analyst in Fiscal Standards and Housing: AGPA to support unit activities, assist with nearly a dozen programs, and support implementation of efforts in two units (Fiscal Standards and Student Housing). Additional focus areas include Fiscal Forward implementation, coordination of federal stimulus technical assistance and reporting for CCCCCO and system. Position provides multi-unit support. Division only has 2 AGPA positions both filled.
 - **Statutory and Regulatory Requirements:** Title 5 sections 58305 and 59106, SB 169 of 2021, SB 129 of 2021, AB 132 of 2021, AB 1809 of 2018, Ed Code Section 84750.4

Legal and Regulatory

The Chancellor's Office of General Counsel provides legal and policy support to the Board of Governors, the Chancellor and executive staff, and all Chancellor's Office divisions. Expansions to Chancellor's Office programmatic responsibilities across Chancellor's Office divisions inevitably result in concomitant increases in OGC workload related to their implementation. In addition, the Chancellor's Office is engaged in significant regulatory reforms which involve holistic review and revision to outdated regulatory schemes—often dating back decades. This work requires OGC involvement in the regulatory process from inception, through extensive consultation processes, drafting, and promulgation. OGC also provides guidance to community college districts in areas of public and educational law, and is engaged in various interagency processes involving the Chancellor's Office. OGC also has programmatic responsibility over the Chancellor's Office contracting program, the system-wide equal employment opportunity program, the resolution of student discrimination appeals, and the agency's public records program. In 2021, OGC completed more than 150 separate, formally-assigned advice matters, and more than 50 are currently in pending status. So far, in the 2021-2022 fiscal year, OGC has reviewed and edited more than 300 separate agreements.

In addition, a Chancellor's Office priority for this year is to revise the minimum conditions regulations for alignment with the Vision for Success, and to reestablish the statutorily-required minimum conditions program that has been effectively dormant since the staffing cuts of the mid-2000s. OGC will have a significant, ongoing role in the reestablishment and implementation of this function.

OGC legal staff also require time to participate in professional development activities related both to the legal profession and to improving their understanding of higher education policy issues within the community colleges.

There are additional activities that OGC could engage in to provide a higher level of service to the community college system more generally, and that would benefit students, but for which there is simply no capacity. In order to sustain the workload described above, reduce the backlog in advice requests, meet anticipated upcoming challenges, and allow OGC management to devote additional, needed time to administrative and supervisory functions, OGC requires, at a minimum, the following additional staffing:

- (1) 5795 – Attorney III: This position would address increased workload to draft and advance regulation changes, aid in contract procurement and review, and monitor districts’ implementation of equal employment opportunity plans. This position will also liaise with the Attorney General’s Office on litigation matters, work with federal agencies on education law and policy, and provide guidance on legal matters to community college districts. Due to the current workload and the need to remain competitive in the hiring process, the Chancellor’s Office determined a higher level position would best serve their workload needs.
- (1) 5795 – Attorney III: Provide advice on education and public law issues for the Board of Governors and all divisions within the Chancellor’s Office; contract negotiations; regulatory drafting; liaising with the Attorney General’s Office on litigation matters, and with the Department of Finance and the State Auditor on matters of common interest; working with federal agencies on matters of education law and policy; consulting on management and human resources issues; reviewing and drafting of Chancellor’s Office policies; providing guidance on legal matters to community college districts; participating in consultation with community college stakeholders; and participating in Chancellor’s Office executive leadership activities.
 - **Statutory and Regulatory Requirements:** AB 705, AB 1809, AB/SB 169 of 2021, SB 129 of 2021, AB 132 of 2021, Title 5 Regulation Sect 55200, AB 928"
- (1) 4800 - SSM-I Specialist, Process Development and Operations: Monitor and improve participatory governance tracking and nominations, BOG and Consultation Council Orientations implementation, CO representative nominations.
 - **Statutory and Regulatory Requirements:** Ongoing Title 5, AB 1725
- (1) 2525 - Specialist, Contracts and Regulations: This position will review hundreds of contract and agreements annually. The position will support new workload in the following areas: Distance education regulations, Attendance accounting, Student Centered Funding Formula, Basic skills reform regulations, Federal legislations and litigation.
 - **Statutory and Regulatory Requirements:** AB 705, AB 1809, AB/SB 169 of 2021, SB 129 of 2021, AB 132 of 2021, Title 5 Regulation Sect 55200, AB 928

Communications and Governmental Accountability

Effective interagency collaboration, including during times of emergencies, has been invaluable during the pandemic and will continue to grow in importance. Additionally, in the last five years, the volume of introduced legislation that directly impacts our agency and/or our colleges has nearly doubled. For each of these proposals, our Government Relations team produces a detailed policy analysis and cost estimate that requires important cross-departmental collaboration to determine the proposal’s impact. The team often has only a matter of days to turn these around, which is difficult to do when they balance a workload of 20-25 active bills at any given time. To support these critical collaborations, we request new communications positions and government relations positions to

intersegmental and interagency partnerships, lead the of the completion of over 50 legislative reports, host legislative briefings, and lead legislative and policy changes on chaptered legislation. Further, with the important implementation of AB 434, workload around web accessibility has increased significantly; and annual wild fires have required the Chancellor's Office to play a critical role in local state emergency communications and outreach to other state, federal and local government entities.

These positions would provide additional support for the state legislative portfolio, including a recent increase in legislative reporting.

- (1) 4800 – Staff Service Manager I, Reports and Accountability: The requested position will work with program staff to coordinate the timely compliance of policy changes and legislative reporting, this includes addressing backlogs of existing work. The CCCCCO coordinates 25 annual legislative reports at the state level, plus another 20-25 reports that are required on a biannual or one-time basis, on average. Additionally, the state has ushered in several pieces of historic policy investments that have enormous effects for our colleges, including the establishment of Student Equity & Achievement Program, Guided Pathways, AB 705 and the Student-Centered Funding Formula. A dedicated team leader spearheading compliance will go a long way in supporting equitable implementation. Responsibilities may also include support in federal reporting and compliance, regulations public comments response and analysis, and cost analysis. Will lead cross-divisional coordination of policy issues and propose language for legislation and title 5 regulations relating to funding.
- **Statutory and Regulatory Requirements:** SB 132 reporting, AB 1809, AB/SB 169 of 2021, AB 434, Section 508, AB 1111, Section 66021.8 CA Education Code
- (1) 5157 – Staff Services Analyst, Operations: Support the communications team with contract processing, invoicing, scheduling, and other administrative duties as workload has increased
 - **Statutory and Regulatory Requirements:** SB 132 reporting, AB 1809, AB/SB 169 of 2021, AB 434, Section 508, Section 66021.8 CA Education Code
- (1) 2550 – CCPA II, Communications. This would be a full-time position to support the editing and design of legislatively mandated reports and support accessibility of documents and digital content to ensure they meet ADA Section 508 requirements. Currently the responsibility for these duties are spread among three employees who are handling increased workload in the areas of web maintenance, internal communications, student facing outreach, media relations, social media and video production, The requested position would also provide communications support to colleges experiencing crisis such as wildfires and other disasters.
- **Statutory and Regulatory Requirements:** Section 508, ADA compliance; legislatively mandated reports.
- (1) 2550 - CCPA II, Federal Relations: This position would provide additional support for the federal legislative portfolio, assist in legislative analysis particularly as bill workload grows, and help with reporting and cost analyses. The portfolio includes supports for districts in federal compliance and undocumented services. Recent increases in federal funding for community colleges (including, but not limited to, the multiple rounds of Higher Education Emergency Relief Funds)

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have come with increased request for federal oversight and analysis of how funds are being spent at the local level, which is difficult to capture at the system office level and requires a greater level of engagement with other Chancellor’s Office divisions, campuses and districts, and federal entities such as Members of Congress, congressional oversight committees, and the U.S. Department of Education.

CCCCO Budget Program Areas - Overview

The following program areas align with state budget act program funding and requirements. These does not include share governance responsibility, federal compliance and reporting, among others.

Schedule or Section	Apportionment (A) or Grant Agreement (G) or TBD	New (N), modified (M), ongoing (OG), or one-time (OT) funds	Program Name
1	A	M, OG	AEBG - Apportionments including COLA
1	A	M, OG	CA College Promise
1	A	M, OG	Community College Student Completion Grant
1	A	M, OG	Full-Time Faculty (75/25 Compliance)
1	A	M, OG	General Apportionment (SCFF)
1	A	M, OT	Emergency Financial Assistance (Grant) from the Coronavirus Fiscal Recovery Fund of 2021
1	A	M, OT	Guided Pathways
1	A	OG	CalWORKS - TANF
1	A	OG	K-12 Consortia Administrative Cost Support
1	A	OG	K-12 Strong Workforce Program
1	A	OG	Maintenance Allowance
1	A	OG	Return to Title IV
1	G	M, OG	AEBG - Contract (Grant) to CDE for Local Education Agencies
1	G	OG	BRAIN - Contract (Grant)

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1	G	OG	California Adult Education Program Data & Accountability
1	G	OG	Fiscal Crisis and Management Assistance Team (FCMAT) - Contract (Grant)
1	G	OG	K-12 Pathway Coordinators and K-14 Technical Assistance Providers
2	A	M, OG	Apprenticeship - Apportionment \$6.77/hr CCC District's RSI
2	A	OG	Foster Care Education Program
2	G	M, OG	Apprenticeship CA Apprenticeship Initiative
3	A	M, OG	Apprenticeship Training & Instruction - Apportionment \$6.77/hr K-12 LEA's RSI
3	A & G	OG	Vocational Education Perkins
4	A	M, OG	Student Equity and Achievement Program
5	A	M, OG	Board Financial Aid Program (BFAP)
5	A	M, OG	Student Financial Aid Admin and BOG Fee Waiver-\$.91 per unit reimb - Apportionments (SFAA) + Contact with Potential and Current Financial Aid Applicants
5	A	OG	Financial Aid Technology
5	G	OG	Statewide Media Campaign
6	A	M, OG	DSPS
6	A	OG	Access for Hearing-Impaired Students
6	A	OG	Access to Print and Electronic Info - Apportionments Deficiencies Identified by Department of Education Office for Civil Rights
6	A	OG	State Hospital Adult Education

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6	G	M, OG	Alternate Text Production Center - Contract (Grant)- Deficiencies Identified by Department of Education Office for Civil Rights
6	G	M, OG	Distance Education Captioning and Transcription grant (DECT)- Deficiencies Identified by Department of Education Office for Civil Rights (Grant)
6	G	OG	High Tech Centers - Training district employees
7	A	M, OG	CalWORKs Recipients
8	A	OG	Foster Care Education Program
9	A	OG	Immigration Legal Services - CCD to CDSS
10	G	OG	Academic Senate - Contract (Grant)
10	G	OG	Academic Senate - Course Identification C-ID Grant (Direct)
11	A	OG	Equal Employment Opportunity
12	A	OG	Part-Time Faculty Health Insurance
13	A	OG	Part- Time Faculty Compensation
14	A	M, OG	Part-Time Faculty Office Hours
15	G	OG	CA Virtual Campus Distance Ed
15	G	OG	Digital Course Content for Inmates
16	A	M, OG	Strong Workforce Program
16	G	M, OG	Economic Development
17	G	M, OG	Transfer Education and Articulation - Contract (Grant) HBCU
17	G	OT	Transfer Education and Articulation- Common Course Numbering System Workgroup (one-time) Fiscal Agent Agreement

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17	TBD	M, OG	Transfer Education and Articulation -Projects & Common Course Numbering
17	TBD	OT	Transfer Education and Articulation- Seamless Transfer to CSU (one-time)
18	A	M, OG	Cooperating Agencies Resources for Education (C.A.R.E.)
18	A	M, OG	Extended Opportunity Programs and Services
18	G	OG	Student Services, EOPS District Agreement
19	A	M, OG	Dreamer Resources Liaisons
19	A	N	Basic Needs- Basic Needs Centers Establishment
19	A	N	Basic Needs- Mental Health Resources (Apportionments)
19	A	OG	Nextup Foster Youth Post-Secondary Education
19	A	OG	Student Housing Services
19	A	OG	Veterans Resource Centers
19	G	M, OG	MESA - Contract
19		M, OG	UMOJA - District Agreement
19	G	N	Rising Scholars Network- Support
19	G	OG	Middle College - Contract
19	G	OT	Competency-Based Education Pilot Program-Workgroup (one-time)
19	TBD	M, OG	Puente Project
19	TBD	OT	College and Careers Access Pathways Partnership Instructional Materials for Dual Enrollment (one-time)
20	A	M, OG	Campus Childcare Tax Bailout

CCCCO Implementation and Capacity Staff Budget Request

March 30, 2022

21	A	OG	Nursing Program Support
21	G	OG	Nursing (Diagnostic & Support Services)
22	G	OG	IEPI Technical Assistance - PRTs
23	A	M, OG	Shared Infrastructure Grant - Corporation for Education Network Initiatives in CA
23	G	M, OG	Core Applications Grant - Butte-Glenn CCD
23	G	M, OG	Data Science Tools Grant
23	A & G	M, OG	Shared Infrastructure Grant - Butte-Glenn CCD (Grant) Library Services Platform
81	A	OT	Physical Plant and Instructional Support
82	A	OT	Guided Pathways
83	A	OT	Increase Student Retention Rates/Enrollment
84	G	OT	Zero-Textbook-Cost Degree
85	A	OT	Food Insecurity, Food Pantries, SNAP/CalFresh, etc.
86	A	OT	Equal Employment Opportunity/Diversity
86	G	OT	Equal Employment Opportunity/Diversity
87	G	OT	Workforce Investment Initiatives- High Road Training Partnerships/Construction Careers
87	G	OT	Workforce Investment Initiatives- Regional Equity and Recovery Partnerships
88	G	OT	Culturally Competent Professional Development-Faculty
89	A	OT	LBGTQ+ Support