



TO: Chief Business Officers
Facilities Directors

FROM: Hoang Nguyen, Director of Facilities Planning
Facilities Planning Unit, College Finance and Facilities Planning Division

RE: 2022-23 Physical Plant and Instructional Support - Certification and Allocations

In 2022-23 the Physical Plant and Instructional Support program will provide \$840,655,000 to California Community Colleges. Districts have discretion to distribute their Physical Plant and Instructional Support Block Grants allocation to meet local needs. In 2022-23 districts are not required to match their state Physical Plant and Instructional Support allocation with local resources. Additionally, in alignment with California's sustainability efforts, water conservation, and, for the first time, energy efficiency projects are included in this program.

Allocations

Districts' share of the statewide Physical Plant and Instructional Support funding is included on the attached *2022-23 Physical Plant and Instructional Support Allocations*. Each district will receive a minimum of \$4 million with remaining funds allocated based upon districts' proportionate share of Full-time Equivalent Students as reported at 2021-22 P2.

Encumbrance of Funds

The Higher Education Trailer Bill (AB 183, SEC. 55, 2022) requires the funds for Physical Plant and Instructional Support to be encumbered or expended by June 30, 2027.

Certification Process

To assist with this year's Physical Plant and Instructional Support certification process please find the attached *Physical Plant and Instructional Support Block Grants Certification* form. The certification form documents how districts plan to distribute their funds between physical plant (i.e., scheduled maintenance and special repairs, architectural barrier removal, hazardous substances abatement, seismic retrofit, water conservation, and energy efficiency) and instructional support (i.e., instructional equipment and library materials).

2022-23 Project Funding Proposals and Scheduled Maintenance Five-Year Plan

Project funding proposals indicate which physical plant projects districts will pursue using 2022-23 program funding. Districts shall complete and submit project funding proposals with a spending plan via FUSION. The 2022-23 project funding proposals comprise the first year of the Scheduled Maintenance Five-Year Plan, with a four-year planning horizon ending in 2026-27. Districts' Scheduled Maintenance Five-Year Plans demonstrate long-term physical plant needs. The Chancellor's Office uses districts' physical plant data to advocate for state funding. For more information about the Physical Plant and Instructional Support program, project eligibility, or

information about how to enter projects into FUSION, please see the attached *Physical Plant and Instructional Support Guidelines*.

Project Funding Proposal Funding Limits

Updated project funding proposal funding limits are present in the 2022-23 Physical Plant and Instructional Support program. For permits and fees, the maximum funding percentage has been increased from 11% to 25%. For contingency, the maximum funding percentage has been increased from 7% to 14%.

Instructional Support

The Chancellor's Office requests that districts provide information about local instructional support needs through the submission of the Instructional Support Five-Year Plan. The Instructional Support Five-Year Plan may include your district's purchases in 2021-22, potential purchases for 2022-23 using the allocated funds, and a five-year projection (2023-24 to 2027-28) of instructional support need. Please use the attached *Instructional Support 5 Year Plan Template*.

Electric Vehicle Charging Stations

EV charging station projects are now allowed under the Physical Plant and Instructional Support program in the energy efficiency category. In coordination with the California Energy Commission, the Chancellor's Office determined that because EV charging stations are allowable under California's Energy Action Plan they are considered an energy efficiency project. To further promote energy efficiency, it is highly recommended that EV charging stations are supported in whole or in part by utilizing renewable energy as per the Energy Action Plan goals.

Actions requested

Please submit the following items by their specified deadlines:

- Email the Physical Plant and Instructional Support Block Grants Certification form, signed by your district's Chief Executive Officer, to Druv Bhat by **October 24, 2022**.
- Submit 2022-23 project funding proposals and Scheduled Maintenance Five-Year Plan (2022-23 to 2026-27) via FUSION2 by **October 24, 2022**.
- Email Instructional Support Five-Year Plan Template to Druv Bhat by **December 12, 2022**.

Need Assistance?

Please contact Druv Bhat at dbhat@cccoco.edu or (925) 998-4431 for assistance with the Physical Plant and Instructional Support certification process or with questions related to the program.

Attachments:

2022-23 Physical Plant and Instructional Support Certification Form
2022-23 Physical Plant and Instructional Support Allocations by District
2022-23 Physical Plant and Instructional Support Guidelines
2022-23 Instructional Support 5 Year Plan Template